First-Year Student Advising Session

Facilitated by:
College of Business Undergraduate Programs Office

October 29, 2021
Overview

- Welcome
- Review Advisor Role & Responsibilities
- Review Degree Audit
- Curriculum & Suggested Courses
- Registration Reminders
- Next Steps
- Questions
Who is our Primary Advisor?

Emily Ford: Last Names A-B, S, Dual Degree

Emily Enters-Dake: Last names C-H, Q, R, T, U, V

Christina Jordan: Last names I-P, W-Z

New academic advisor for last names Q-Z by the end of the fall semester!
Advisor Role

- Support and help you strengthen your independence
- Collaborate with you year-round (not just before registration!) as you explore and plan your academic goals
- Connect you to campus resources
- Guide you in your path to a timely graduation
Degree Audit  go.lehigh.edu/degreeaudit
Refresher: Your Business Degree

B.S., Business and Economics

- Core curriculum
- Major courses
- Non-business courses
- Optional minors
- Student to Professional
  Co-curriculum
Four-Year Experience: Year 1

Curriculum

• Build business foundation with courses in subjects such as economics, statistics, calculus, and writing
• Launch into critical-skill course sequences

Student to Professional Co-Curriculum

• Career research
• Networking resources
• Personal Brand
• Resumes
• LinkedIn
• Introduction to academic planning
Student to Professional Co-curriculum

**Tier 1: Professional Foundations**
Students build a foundation for essential career skills through required coursework in their first semester (e.g., BUS 001, IBE 010, BUS 003).

**TIER1 includes:**
- Finding Career Research Resources
- Learning Networking Resources
- Creating College Level Resume
- Conducting Informational Interviews
- Practicing Your Elevator Pitch

**Tier 2: Professional Planning**
Students engage in small, community building, group sessions led by a faculty or staff facilitator in the spring semester of their first year.

**TIER 2 includes:**
- Building Your Personal Brand
- Navigating LinkedIn and Professional Networks
- Academic Planning
- Crafting an Experiential Learning / Internship Plan

**Tier 3: Professional Preparation - Interview, Networking, and Personalization**
Personal preparation as students actively apply for experiential learning opportunities, including internships.

**TIER 3 includes:**
- Completing Mock Employment Interview
- Completing Informational Interview
- Attend Two Self-selected Growth Activities
- Declaring Specialization(s)

**Tier 4: Professional Expertise**
**TIER 4** allows students to participate in specialized activities / programs organized by major, industry or skill.
Suitable

*Turn on app notifications!
General Academic Planning Information

- Typical breakdown of credits and courses after first semester:
  - 3 core courses and 2 non-business electives (may include humanities, social science, or natural science)
  - 15-17 credits per semester after first semester
- Deadline to declare major = 2nd semester, sophomore year
  - Major courses typically begin 1st semester, junior year
  - Faculty mentor assignment = upon major declaration
- Core courses with grades below C- will not serve as prerequisites and must be retaken
Planning for Spring 2022

- Take any 0-level core courses that you did not take in the fall semester, including any core business courses you may have dropped this fall
- Fill in the rest of your schedule with non-business courses
- If you will have sophomore standing by Spring 2022, you are eligible to take 100-level core courses for which you meet prerequisites; check with your advisor for course suggestions
- Aim for 15-17 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 003</td>
<td>Business Communication I (<em>Prereq that can be taken concurrently: BUS 001</em>)</td>
<td>1.5</td>
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<tr>
<td>BIS 044</td>
<td>Business Analytics I</td>
<td>1.5</td>
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<tr>
<td>ECO 001</td>
<td>Principles of Economics</td>
<td>4</td>
</tr>
<tr>
<td>ECO 045</td>
<td>Statistical Methods</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 001</td>
<td>Critical Reading and Composition</td>
<td>3</td>
</tr>
<tr>
<td>MATH 081/021</td>
<td>Calculus with Business Applications or Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MGT 043</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
</tbody>
</table>
Tier 2: Professional Planning Registration

- Groups will meet 6 times between January 31, 2022 and March 11, 2022
- You will meet at the same time/date each week
- Registration for Tier 2 will take place starting November 22
  - Email and push notification through Suitable app
- Successful completion of Tier 2: Professional Planning is **MANDATORY**
Registration Reminders

- Verify your specific registration time in Banner
- Winter 2021 and Spring 2022 course offerings are posted in Banner
- Override system (go.lehigh.edu/businessoverride) available on November 15th
Advising Appointments

- **November 8-19**: 15-minute appointments for Quick Questions
- **Registration week (November 15-19)**: Quick Questions and option for same-day appointment, if available
What’s next?

- **Alternate Pin** distribution details
- Check Banner account for any holds
- If you have not done so already, complete the **PREREGISTRATION SURVEY** in Banner
- Reminder: Last day to withdraw (W) from a Fall 2021 full-term course is one week from today - **November 5th**
- Tools for an easier registration: [https://businessundergrad.lehigh.edu/advising/registration](https://businessundergrad.lehigh.edu/advising/registration)
Questions?