

First-Year Student Advising: BUS 001

Fall 2019



LEHIGH
UNIVERSITY

College of
Business

BREAK BOUNDARIES



Overview

- Welcome
- Advisor Role & Responsibilities
- Degree Audit
- Curriculum & Suggested Courses
- Reminders
- Next Steps
- Questions



Who is your Advisor?

Emily Ford: Last Name **A-B, Dual Degree**

Elizabeth Shayler: Last Name **C-H**

Christina Jordan: Last Name **I-P**

Lisa Keller: Last Name **Q-Z**



Advisor Role

- Support and help you strengthen your independence
- Collaborate with you as you explore and plan your academic goals
- Connect you to campus resources
- Guide you in your path to a timely graduation



Degree Audit

go.lehigh.edu/degreeaudit

Students - Audits - Student: [redacted]

Request an Audit

Run Declared Programs: **Currently declared program**

School	Degree Program	Title	Catalog Year	Marker	Value	Type	CATLYT
BSBCBCE	Bachelor of Science - Biochemistry		Fall 2014				

Select a Different Program:

Lehigh, Student **Request Audit**

Bachelor of Science in Business and Economics

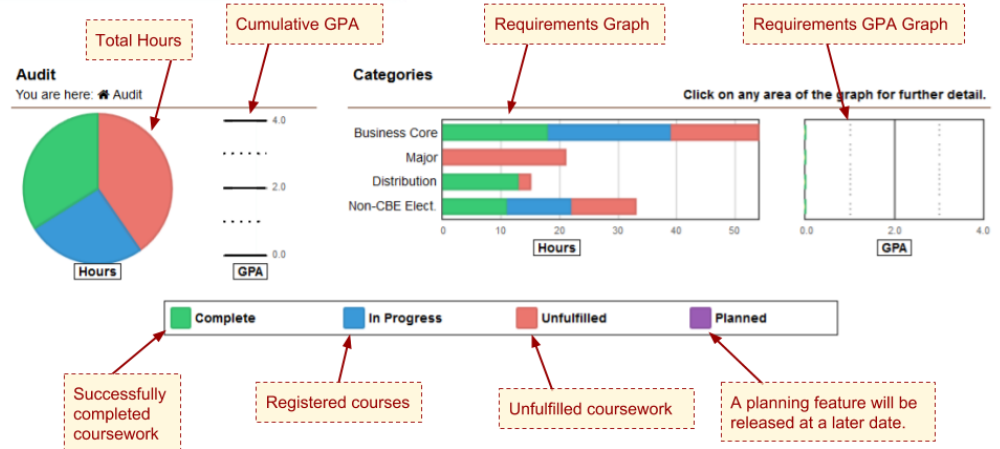
Prepared On: 03/01/2017 02:33 PM Program Code: BSBU Catalog Year: Fall 2014

Student ID: [redacted] Graduation Date: 05/22/17 Job ID: 2017030114335641

Audit Results Course History Applied Exceptions Markers

Advanced Settings **Click to run the audit**

Run Declared Programs Cancel





Four-Year Experience



WHAT TO EXPECT

B.S., Business & Economics Degree

- Core curriculum
- Major courses
- Non-business courses
- Optional minors



Four-Year Experience

FIRST YEAR

- Build business foundation
- Launch into critical-skill course sequences
- Explore campus resources
- Craft professional identity
- Consider clubs & organizations





General Information

- Typical breakdown of credits and courses after first semester:
 - 3 core courses and 2 non-business electives (may include HU, SS, or NS)
 - 15-18 credits per semester after first semester
- Major declaration/faculty mentor assignment = 2nd semester, sophomore year
- Major courses typically begin 1st semester, junior year



Courses for Spring 2020

All students* should seek to enroll in...		Credits
MGT 043	Organizational Behavior	3 credits
ECO 045	Statistical Methods	3 credits

In Fall 2019, if you enrolled in...		In Spring 2020, you should register for....		Credits
MATH 000	Preparation for Calculus	MATH 081	Calculus with Business Applications	4 credits
BUS 003 & BIS 044	Business Communication I & Business Analytics I	ENGL 001 or ENGL 011	Critical Reading and Composition or Seminar in Critical Reading & Writing	3 credits
ENGL 001 or ENGL 011	Critical Reading and Composition or Seminar in Critical Reading & Writing	BUS 003 & BIS 044	Business Communication I & Business Analytics I	1.5 credits each, 3 credits total

*Students registering for MATH 081 may choose to take ECO 045 in a future semester. If you took ECO 045 in the fall, ask your advisor for a replacement recommendation.

Note: Sophomore status (24 credits or more) is a requirement to request 100-level courses. You should request courses below 100. Some courses may have prerequisites or co-requisites (i.e., more than one course that must be taken during the same academic term). You will not be able to register for a course without having the required prerequisite or co-requisite.



Courses for Spring 2020

SAMPLE SCHEDULE #1 FOR A FIRST-YEAR STUDENT IN THE BS IN BUSINESS AND ECONOMICS DEGREE:

Course	Course Title	Credits
ECO 045	Statistical Methods	3 credits
MGT 043	Organizational Behavior	3 credits
ENGL 001 or 011	Critical Reading and Composition or Seminar in Critical Reading & Writing	3 credits
	Distribution Requirement (Humanities, Social Science or Natural Science)	3-4 credits
	Elective course from the College of Arts and Sciences or the College of Engineering & Applied Science	3-4 credits
	TOTAL:	15-17 credits

Note: Individual schedules will vary based on AP/transfer credit and fall course enrollment.



Courses for Spring 2020

SAMPLE SCHEDULE #2 FOR A FIRST-YEAR STUDENT IN THE BS IN BUSINESS AND ECONOMICS DEGREE:

Course	Course Title	Credits
ECO 045	Statistical Methods	3 credits
MGT 043	Organizational Behavior	3 credits
BUS 003 & BIS 044	Business Communication I & Business Analytics I	1.5 credits each, 3 credits total
	Distribution Requirement (Humanities, Social Science or Natural Science)	3-4 credits
	Elective course from the College of Arts and Sciences or the College of Engineering & Applied Science	3-4 credits
	TOTAL:	15-17 credits

Note: Individual schedules will vary based on AP/transfer credit and fall course enrollment.



Registration Reminders

- Thursday, November 14th at 7 a.m.
 - Verify your specific registration time in Banner
- Spring 2020 course offerings are posted in Banner
- Override system (go.lehigh.edu/businessoverride) available on November 14th
- **Last Day to drop a class with a “W” – Tuesday, November 12th**
REQUIRES instructor signature.



Other Reminders

- Core courses with **grades below C- will not serve as prerequisites** and must be re-taken.
- **Advanced Placement (AP)** - All scores must be received before a student has achieved sophomore standing (24 credits) for credit to be awarded.



Helpful Resources

- Walk-in advising: November 11th-15th
 - **8:30-11 a.m. and 1:30-4 p.m. in RBC 395**
 - Students are seen on a first-come, first-served basis
- Normal walk-in hours: Mon, Tues, Thurs, and Fri: 11 a.m.-1 p.m.
- Limited appointments available via AdvisorTrac
(go.lehigh.edu/advisortrac)



Next Steps

- Alternate Pin distribution details
- Check Banner account for any holds
- If you have not done so already, complete the PREREGISTRATION SURVEY in Banner

- Registration assistance available

<https://businessundergrad.lehigh.edu/advising/registration>

Questions



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